



Property Management Inc.

## Direct Debit Program

\_\_\_\_\_, hereinafter referred to as "the Association", announces the Direct Debit Program for our clients.

This program utilizes electronic funds transfer to provide you with a timely, accurate and convenient method to pay for your monthly assessment.

With Automated Payment, you can eliminate the hassle of mail delays and late payments. Direct Debit offers you:

- Assurance of Timely Payments
- Convenient Payment Method
- Simple and Easy Sign-up
- Clients choosing Direct Debit Program ensure their payment has been received
- Your payments are made directly from your account, eliminating time-consuming delays and late fees
- Direct Debit plan gives you the reliability and safety advantages of knowing your payments are made, even if you are out of town

**Complete the information below and attach an unsigned, voided check from your account to assist in verifying data.**

I (we) authorize "the Association" to initiate debit entries to my (our) checking account indicated below and the institution named below, hereinafter called "INSTITUTION", to debit the same such account.

I (we) further authorize "the Association" to initiate credits to my (our) account to correct any errors and INSTITUTION to initiate any such corrections to my (our) account This authority is to remain in full force and effect until "the Association "and INSTITUTION has received written notification from me (or either of us) of its termination in such time and in such manner as to afford "the Association" and INSTITUTION a reasonable opportunity to act on its prior depositing to the account.

Member Signature \_\_\_\_\_ INSTITUTION Account Number \_\_\_\_\_

Member Name \_\_\_\_\_ INSTITUTION Name \_\_\_\_\_

Address \_\_\_\_\_ INSTITUTION Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_ INSTITUTION Phone \_\_\_\_\_

Member Phone \_\_\_\_\_ INSTITUTION Transit ABA \_\_\_\_\_

Please specify Unit address/number if different from Member Address: \_\_\_\_\_

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[www.cardinalpmi.net](http://www.cardinalpmi.net)